

SYSTEMS AUDIT REPORT

[illegible]

INSTRUCTIONS FOR COMPLETING VA FORM 161

RESIDENT SYSTEMS AUDITORS

Complete items 1 through 6. Forward Copy 1 and 2 to the responsible Systems Division Project Manager. Detach Copy 3 and retain it in the Systems Audit Division in a "pending status."

SYSTEMS DIVISION PROJECT MANAGER

Complete items 7 through 12. Provide an explanation in item 11 for any exception with unusual circumstances. Complete item 12 by entering the applicable code(s) from the following list:

CODE	DEFINITIONS
01	ERROR Program incorrect; corrected.
02	ERROR Program problem existed previously in production; corrected.
03	ERROR Program problem existed previously in production; will be corrected in the future. Explanation required in item 11, REMARKS.
04	ERROR Specifications incorrect; program correct; specifications will be amended. Explanation required in item 11, REMARKS.
05	ERROR Specifications did not address this problem; corrected; amendment will follow.
06	ERROR Specifications did not address this problem; will be corrected in future project assignment. Explanation required in item 11, REMARKS.
07	NO ERROR Invalid input data.
08	NO ERROR Operations or hardware problem.
09	NO ERROR Invalid audit report. Explanation required in item 11, REMARKS.
10	OTHER Items not covered by 01 - 09. Explanation required in item 11, REMARKS.

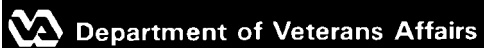
Upon completion, return Copy 1 to the Director, ADP Systems Integrity Service. Retain Copy 2 for your files.

FINAL DISPOSITION

Item 13 will be completed by the Resident Systems Auditor when the Systems Audit Report is cleared.

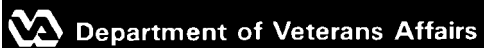
Copy 1 will be retained by the Systems Integrity Service in a permanent file.

Copy 3 will be discarded or utilized as necessary.



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TO				FROM	Director, ADP Systems Integrity Service
1. DATE		2. CONTROL NUMBER		3. PROJECT NUMBER	
4. SUBJECT					
REQUEST FOR ACTION					
5. REMARKS					
6. SIGNATURE OF AUDITOR					
ACTION TAKEN					
7. CORRECTED BY		8. DATE		9. VERIFIED BY	
				10. DATE	
11. REMARKS					
12. REASON CODE			13. DATE CLEARED BY AUDIT		



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